

# {Roman Stotland}

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## { EXPERIENCED AND MOTIVATED PROFESSIONAL }

*Over six years of IT support and professional web design experience*

Dedicated, decisive, and detail-oriented professional with proven skills and experience in Information Technology, Help Desk, and Digital Media. Motivational leader and hands-on team participant that can manage multiple responsibilities in a fast-paced environment. Effective communicator that works with diverse individuals at every level of technical understanding.

### { PROFESSIONAL EXPERIENCE }

Computer Support Group, College of Education, Michigan State University, East Lansing, MI 2007-Present

***Computer Technician, Web Developer and Designer***

- Responsible for creation and update of college related websites.
- Create and edit digital media such as web banners and headers.
- Migrate content from older websites to newly created college sites.
- Assist faculty and staff with computer related issues.
- Work closely with management on long and short term technology projects.

Access Interactive LLC, Novi, MI

2004-2007

***Assistant Network Administrator, 2006-2007***

- Contract employee of Sullivan, Ward, Asher & Patton, P.C. law firm in Southfield, MI.
- Performed server and computer maintenance, desktop publishing, and graphic design.

***Computer Technician, 2004-2006***

- Performed desktop computer and laptop assembly, repair, warranty work, and quality control.
- Maintained and repaired computer systems in several local School Districts.

Best Buy, Madison Heights, MI

2002-2004

***Computer Technician / Sales***

- Awarded employee of the month and given honorable mentions by supervisor and management.
- Assisted customers in selecting computer systems, peripherals, and software that best suited their needs.
- Performed warranty work on computer desktops, laptops, and other electronic devices.

### { EDUCATION }

Michigan State University, East Lansing, MI (full time)

2007-2009

***Bachelor of Arts in Telecomm, Info Studies & Media (August 2009)***

- Dean's List, 2007-2009 for GPA exceeding 3.5
- Graduated with Honors for GPA exceeding 3.5
- Cognate in Business

Oakland Community College, Royal Oak, MI (part time)

2002 - 2006

***Associate's Degree in Business Administration (82 credits obtained)***

- Dean's List, 2002 for GPA exceeding 3.5
- Concentrated on learning Art and Design and Website Development
- Concentrated on studying Japanese language and culture

### { COMPUTER SKILLS }

MS Word • MS Excel • MS PowerPoint • Adobe Dreamweaver CS3/4 • Adobe Photoshop CS3/4 • Adobe Acrobat 8/9 • Moderate Adobe Flash CS3/4 • HTML • CSS • Moderate AS2/3 • Windows Operating System • Moderate Linux and Macintosh Operating Systems • DOS Operating System • Use of Graphic Tablets

### { LANGUAGES }

**Fluent:** English • Russian

**Additional skills in:** Spanish • Japanese

• *References are available upon request* •